



**STEP 2: Verify that all "Independent Evaluation of Scope, Character and Duration of Applicant's Qualifying Hydrogeologic Work Experience" forms have been sent at your request to the board and send representative reports**

**Please do not contact the Board.** It is the applicant's responsibility to ensure that all "Independent Evaluation of Scope, Character and Duration of Applicant's Qualifying Hydrogeologic Work Experience" forms and all representative reports are provided to the Board prior to the receipt of the "Application for Certification and for Administration of Certified Hydrogeologist (CHG) Examination," non-refundable \$250 application filing fee and all examination fees. **Please do not contact the Board for transcript or "Independent Evaluation of Scope, Character and Duration of Applicant's Qualifying Hydrogeologic Work Experience" form delivery verification.**

**Please do not contact the Board.** Mail a minimum of three representative representative hydrogeologic reports prepared mainly or wholly by the applicant. One representative report should be provided for each year of qualifying experience claimed by the applicant. Draft submittal reports are not final products, and therefore are not representative of qualifying work. **Please do not contact the Board for representative report delivery verification.**